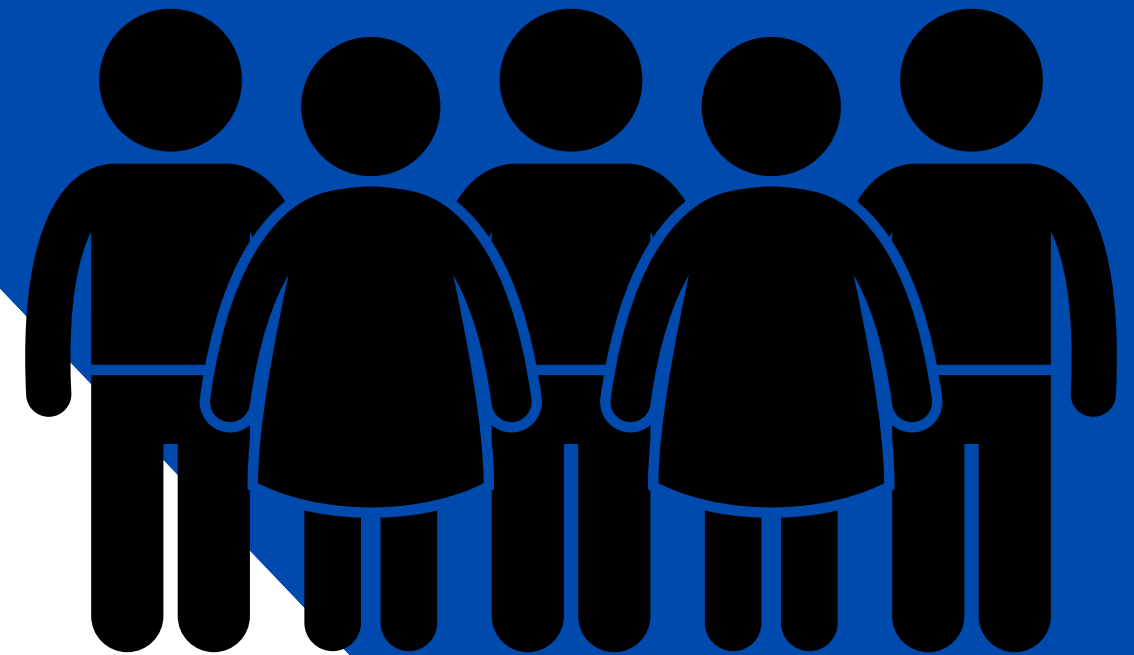




**Essex Safeguarding
Adults Board**

Learning and Development Brochure 2022/23



Contents

- 3 Introduction
- 4 How to apply for a training course
- 5 Training course costs
- 7 Evaluation and quality assurance
- 8 In-house training
- 9 ESAB website
- 10 ESAB Training courses:
- 10 Safeguarding adults - E-learning
- 11 Safeguarding adults basic awareness
- 12 Designated safeguarding adult lead
- 13 Risk taking, unwise decisions and safeguarding
- 14 Train the Trainer





Introduction

This brochure contains details of learning and development opportunities, which Essex Safeguarding Adults Board (ESAB) plans to provide during 2022 - 23.

The brochure provides a progression route from online training to more in-depth courses with a summary and objectives of each course. The Safeguarding Adult Learning and Development Framework[1] gives a guide to what training different staff groups should have.

If you have any queries about our learning and development opportunities, you can contact us on 0333 013 9913 or email us on esab.training@essex.gov.uk.

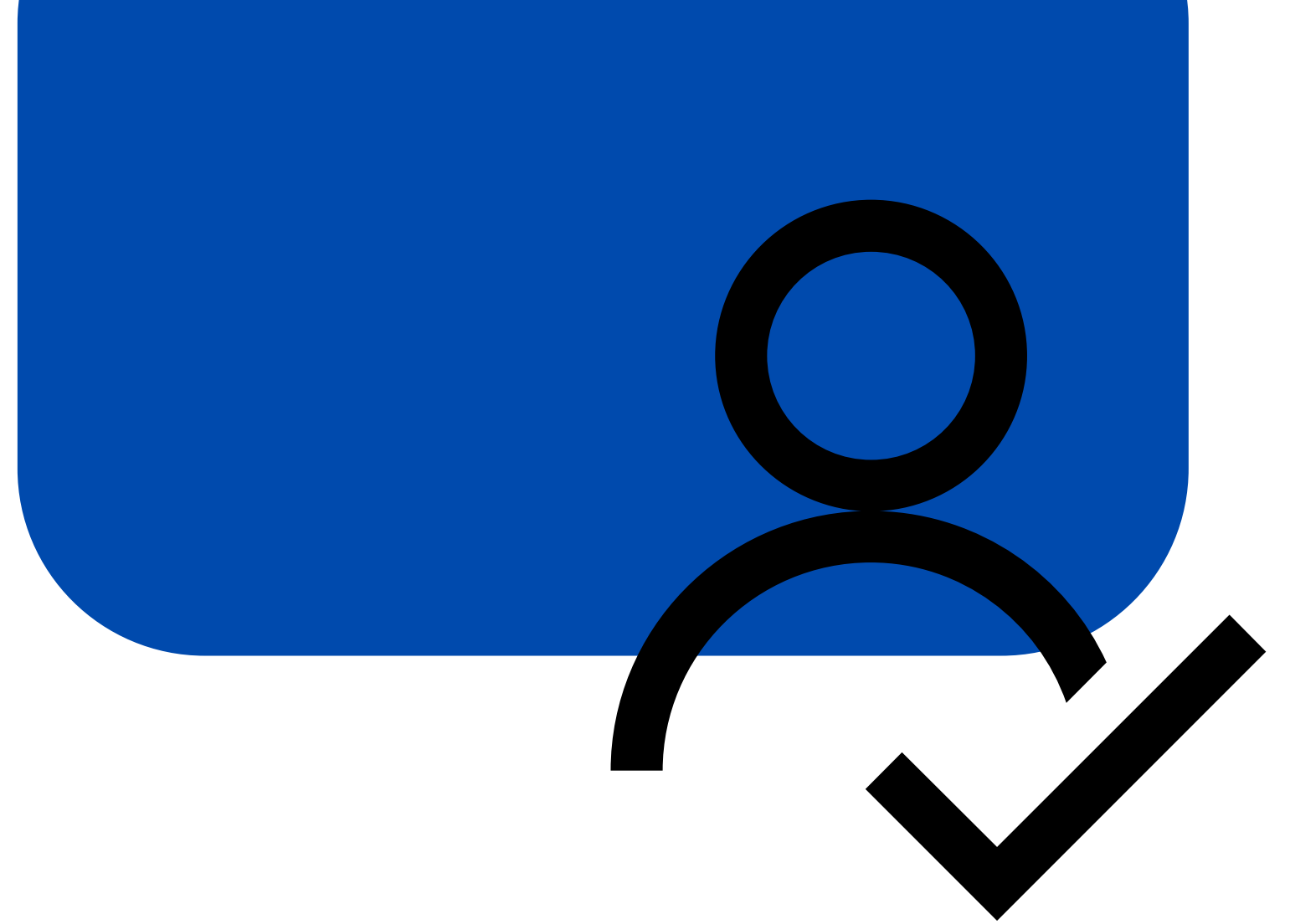
[1]<https://www.essexsab.org.uk/media/2827/set-ld-framework-v12-002.pdf>

How to apply for a training course

To make an application to attend training you should:

- Discuss the relevance of the training and development activity with your line manager
- Once agreement is given from your line manager, go to the online learning and development page[1], click on your desired course and date and complete the online application form
- You should receive an initial confirmation when we have received enough bookings to enable us to run the course. A further confirmation will be sent one month prior to the course taking place.

[1]<https://www.essexsab.org.uk/learning-development/>



Training course costs

Essex Safeguarding Adults Board has a charging policy^[1] for both virtual and classroom-based training courses. Please see website for the charges for each course. Payment is requirement in advance of the course.

There is no charge for the Safeguarding Adult E-learning course.

If you book to attend a course and then cancel, the Essex Safeguarding Adults Board requires no less than five working days' notice ahead of the course date. If places are cancelled less than 5 working days before the course start date a refund will not be possible. Organisations may provide a substitute delegate for a course but should inform the Board in advance.

Cancellation of a place on a free course and less than 15 working days' notice or non-attendance on the day of the course will incur a charge.

All courses will be closed to late arrivals 20 minutes after the course begins.

Late arrivals will be charged as non-attendees and will not be refunded.

Any decision to cancel a course is at the sole discretion of the Board. ESAB will not be liable for any costs incurred by any individual or organisation as a result of this cancellation.

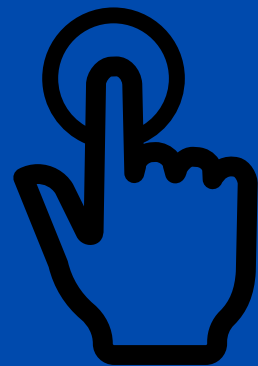
[1]<https://www.essexsab.org.uk/learning-development/training-documents/>

"The ESAB framework for all courses delivers exactly what I need to team members and our clients. I highly recommend."

Tim Williams, HRY Board

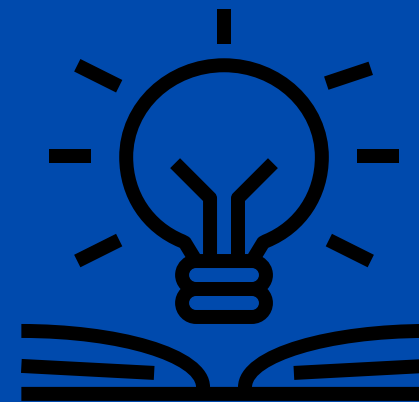
Why Chose Us

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat.



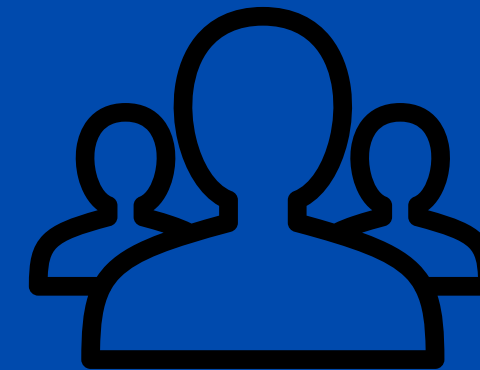
Reason 1

Place description
here



Reason 2

Place description
here



Reason 3

Place description
here

Evaluation and quality assurance

ESAB welcomes feedback on all its courses. By applying for a course, you have agreed to complete an evaluation six weeks after it has taken place via email. Certificates will only be sent to delegates once the post-course evaluation has been completed.

Facilities 1

The ESAB Learning and Development Sub-Committee is committed to providing quality training. As a result, a course you attend may be observed by an officer of the Board to assess the quality of the training. If this is to take place at a course you attend, the trainer will advise you of this at the beginning of the training session.

"ESAB delivered a number of courses to our organisation which were very well received by team leaders and staff alike. They were engaging and knowledgable, and we have continued to use them annually."

Cheryl Hobbs, Affilink





From the
comfort of
your office



Date and
times that
suit you

In-house training

On occasion, it may be that your training requirements would be better suited to take place within the comfort of your own setting. If this is the case, we can put you in direct contact with the trainer to discuss your requirements and tailor the course for your staff members.

If you commission your own training, please see Monitoring and Evaluation Toolkit[1]. Monitoring, evaluating and measuring the impact of learning and development opportunities should be part of an organisation's performance framework. The monitoring and evaluation toolkit will outline the benefits of having a robust monitoring and evaluation process in place.

If you would like to discuss this option, please contact ESAB by email: esab.training@essex.gov.uk.

[1]<https://www.essexsab.org.uk/media/2581/monitoring-and-evaluating-learning-and-developing-toolkit.pdf>



ESAB Website

Essex Safeguarding Adults Board also produces email bulletins[1], which contains training dates and one off/specialist training sessions, which are not be detailed in this brochure.

Information on multi-agency staff development and training opportunities can be found on the learning and development page of the website: www.essexsab.org.uk.

[1]<https://www.essexsab.org.uk/learning-development/training-documents/>



Safeguarding Adults e-Learning

This updated online basic awareness training package consists of approximately one hour of study material. It can be used as an induction or method of refresher training. It includes links to useful documents, procedures & forms and includes an online assessment. User results will be recorded for management information and learners will receive a summary of their achievement.

Duration: Approximately 1 hour 15 mins.

Learning objectives:

By the end of the training, participants will:

- Be aware of the background to adult safeguarding
- Know signs and indicators of abuse
- Understand roles and responsibilities of agencies
- Be familiar with the procedures for reporting abuse.

Cost: Free of charge

Suitable for
everyone
working with
adults.



Safeguarding Adults

Basic Awareness

Duration: Half day

Learning objectives:

By the end of the training, participants will:

- Be aware of legislation relevant to safeguarding
- Explore what is abuse including signs and symptoms
- Be familiar with the procedures for reporting abuse
- Discuss good practice procedures if someone discloses abuse,
- Explore factors that may lead to abusive situations and or poor practice
- Know how deal with disclosures, preserve evidence and how to record incidents according to policy requirements.

**Aimed at anyone
supporting/
working with
adults in any
setting.**

Designated Safeguarding Adult Lead

Duration: Total of 1 day

Learning objectives:

By the end of the training, participants will:

- Be aware of the safeguarding duties and responsibilities in the Care Act;
- Understand how to respond to safeguarding concerns, including
 - What is and isn't a safeguarding concern,
 - Managing allegations against staff
 - Supporting staff when dealing with safeguarding issues and
 - what is the difference between a complaint and a safeguarding concern;
- Explore the difficult balance between safety and choice and control for individuals;
- Know about Making Safeguarding Personal and be able to apply this to real life practice
- Know about the law around information sharing.

**Aimed at the lead
for safeguarding
adults in the
organisation.**

Risk taking, unwise decisions and safeguarding

Duration: Half day

Learning objectives:

By the end of the training, participants will:

- Have an overview of the Care Act duties to protect from abuse and neglect
- Have an overview of the Care Act duties to promote autonomy, choice, control
- Be familiar with Article 8 of the European Convention on Human Rights: the right to respect for private life and when it can legitimately be interfered with by the State (of which local authorities are one manifestation)
- Cover unwise decision-making by people with mental capacity, involving risk
- Review best interests decisions, involving people lacking mental capacity, containing risk
- Discuss the concept of the 'vulnerable' adult, with capacity, but subject to undue influence, exploitation etc – and the relevance to safeguarding of other law (including the inherent jurisdiction, the law of equity, financial criminal offences, sexual offences).

Aimed at anyone who would like more information about unwise decisions vs mental capacity.

Train the trainer in safeguarding adults

Duration: A Day

Entry requirements - The course is aimed at those who already have training experience, such as PTLLS, CTLLS, DTLLS, Cert Ed, Level 3 Award in Education and Training etc.

It is also expected that the participant has completed training in:

- Safeguarding Adults Basic Awareness
- Mental Capacity Act.

Learning objectives:

By the end of the training, participants will:

- Understand that participants have different ways of learning
- Be able to adapt the training material to meet different participant needs
- Deliver training to cover the following areas:
 - o Be aware of legislation relevant to safeguarding,
 - o Explore what is abuse including signs and symptoms
 - o Be familiar with the procedures for reporting abuse
 - o Discuss good practice procedures if someone discloses abuse
 - o Explore factors that may lead to abusive situations and or poor practice
 - o Know how deal with disclosures, preserve evidence and how to record incidents according to policy requirements.

This course is available on demand. Please email esab.training@essex.gov.uk for more information.

Aimed at those who will be delivering training to staff working with adults.



Thank You

For more information on ESAB's training:

Telephone: 03330 139913

Email: esab.training@essex.gov.uk

Visit our website: www.essexsab.org.uk